



# ROLE DESCRIPTION

## HEAD OF SPORT (Years 7-12)

### PURPOSE

The Head of Sport carries the primary responsibility for the ongoing development and supervision of the College sport program and the quality of the sports program that is provided for each student (Years 7-12) in conjunction with the Head of Sport (Years 5 and 6).

### RESPONSIBILITY

As the leader of a sport program in the College, the Head of Sport is responsible to the Deputy Head of College.

### ROLE ACCOUNTABILITY

#### TEAM LEADERSHIP

To participate actively in the sport team and to exercise effective team leadership in the development and support of the team in line with the concept of teams and team leadership that underpins the organizational structure of the College.

#### SHARED VISION

To lead the sports team towards the achievement of the vision and goals of the College.

#### THE HEAD OF SPORT CONTRIBUTES TO THE PROMOTION OF THE COLLEGE AS A CENTRE OF SPORTING EXCELLENCE BY:

1. Ensuring, with the assistance of the Co-ordinators of specific sports, that the various sporting activities to which we are committed in the Associated Independent Colleges (A.I.C.) competition, and the minor sports, are well coached;
2. Providing the opportunity for all boys to trial for all sporting teams especially for new students entering the College each year;
3. Encouraging gifted students to pursue their areas of giftedness to achieve excellence;
4. Encouraging students as appropriate to participate, strive for excellence and to win or lose with courage and dignity;
5. Ensuring and insisting that all coaches of all teams are appropriately qualified and that they demand the highest standards of sportsmanship, maturity and dress from all boys.

#### AS A DELEGATED SPIRITUAL LEADER, THE HEAD OF SPORT WILL ASSIST IN THE DEVELOPMENT OF THE COLLEGE AS A FAITH COMMUNITY BY:

1. Encouraging and supporting the Catholic and Marist culture of the College;
2. Giving personal witness to Catholic and Marist values;
3. Encouraging, facilitating and participating in the liturgical and celebratory life of the College;
4. Wholeheartedly supporting the Mission of the College;
5. Modelling Gospel values of justice, reconciliation and hope;

6. Ensuring that College policy and practice nurtures respect for difference in all its forms.

#### **AS A DELEGATED *COMMUNITY LEADER*, A HEAD OF SPORT WILL ASSIST IN THE NURTURING OF POSITIVE HUMAN RELATIONS IN THE COLLEGE COMMUNITY BY:**

1. Providing support and loyalty to the Head of College and the College Leadership Team;
2. Contributing to positive staff morale by the use of approaches that encourage consultation, collaboration, communication and teamwork among both permanent and casual or part-time staff;
3. Giving practical support to staff where needed, in establishing sound relationships and processes in their coaching of the boys;
4. Providing, where necessary, opportunities for the upgrading of qualifications;
5. Dealing with parental contacts that may arise regarding any sporting activities.

#### **THE HEAD OF SPORT CONTRIBUTES TO THE EFFECTIVE LEADERSHIP OF THE COLLEGE BY:**

1. Supporting and implementing school policies that apply in the sporting life of the College;
2. Providing sound leadership in all sporting activities in the College;
3. Providing appropriate liaison between Head of College and/or College Leadership Team and the wider staff;
4. Taking an active role in school initiatives to manage change as appropriate;
5. (Working collaboratively with the Sports Administration Co-ordinator in) Maintaining a close supervision of sports to ensure that any outside coaches and volunteers used in activities conform to all that is required in our code of conduct, College policies and Child Safeguarding Legislation;
6. Oversee the budget management; maintenance and purchase of equipment as required;
7. Effectively liaising with the College Leadership Team as necessary for the smooth organisation of the sport program.

#### **LENGTH OF TENURE**

The Head of Sport (Years 7-12) is appointed for a period of four years renewable on the completion of a successful performance review. After the completion of an appointment period of eight years it is College practice to re-advertise the position.

#### **APPRAISAL/REVIEW CONDITIONS**

The appointee to this position will be required to undergo a yearly Professional Review with the Deputy Head of College and a comprehensive performance review towards the end of the appointment contract time.

## APPENDIX 1

The following are areas which the Head of Sport 7-12 will develop further:

1. Identifying gifted student athletes and involving them in a College Performance and Development Program.
2. Line managing the Strength and Conditioning Program.
3. Monitoring and managing the sporting workload of students; particularly high performing athletes.
4. Working with the captains of sporting teams to improve their understanding of and capacity for leadership.
5. Encouraging and facilitating gifted students to pursue their areas of giftedness to achieve excellence consistent with College expectations.
6. Working with high performing athletes, co-ordinators, coaches and teachers to maintain and improve academic and behavioural outcomes.
7. Ensuring the continued development of the Sports Program through conducting coaching development programs and encouraging all coaches to participate.
8. Encouraging the further development of the Sports Program by working with the Sports Co-ordinators and Senior Coaches to develop a logical and sequential program for development in all sports.
9. Working with coaches and the school community to improve their understanding of factors which improve sports performance, including the impact of nutrition and well-being on performance.
10. Liaising with coaches to foster good practices which support high performing athletes across all facets of their personal development and growth.
11. Tailoring educational support to complement training loads and sport commitments including advising on study and homework planning to support students' academic growth and sporting goals.
12. Maintaining a close supervision of sport to ensure that any outside coaches and volunteers used in activities are appropriately developing skills and abilities of Marist College Ashgrove students.