

Position Description

Position title:	Plant Operator
Directorate:	Infrastructure & Property
Service Unit:	Civil Construction & Maintenance
Reports to:	Works Coordinator
Direct reports:	Nil
Salary point:	4
Work location:	Waratah Works Depot
Date revised:	November 2020

What's it like working at the City of Newcastle?

We are focused on making a real difference in our community and achieving our vision of **creating a smart, liveable and sustainable global city**. We are proud to deliver services valued by our community. People come first at the City of Newcastle, which means providing employees with meaningful work and capacity for work life balance. As a large local organisation, the City of Newcastle offers opportunity to develop in your current role, grow into future opportunities and reach your full potential.

Our organisation's values are **Cooperation, Respect, Excellence and Wellbeing** which are underpinned by our behaviours of courage, trust and pride. Together, our values and behaviours support our decision making, our day to day interactions and everything we do.

What's it like working in Civil Construction & Maintenance?

We are a large team of 180+ Civil Construction professionals who work hard to deliver our Capital Works Program for the benefit of the community. We have a range of employees working on the ground, on machinery and in the office. Employees within our team have a broad range of experience and enjoy sharing their knowledge. We are focused on developing our staff for the future, so many of our current employees have progressed through the ranks and have a wealth of corporate knowledge.

What's the focus of this position?

You will contribute to the efficient and effective construction and maintenance of civil infrastructure and other municipal works, (including but not limited to road pavement construction, concrete works, asphalt works, drainage works and vegetation control) using accumulated personal skills and knowledge to ensure that the required quality of workmanship and productivity is attained.

What you'll be doing:

- Ensure the safe, efficient and productive operation of allocated plant and motor vehicles including conducting routine servicing, safety checks and arranging mechanical repairs as required.
- Maintain the health and safety of self, fellow workers and the general public during the execution of works by ensuring that safe work practices are adopted and adhered to in accordance with WHS Guidelines.
- Work in a team-based environment and contribute in a manner to promote team spirit and harmony and industrial safety whilst optimising the output of the team.
- Execute instructions (both verbal and written) from supervisors in a timely and efficient manner.
- Maximise productivity through the organisation and completion of allocated works within nominated timeframes to minimise the inconvenience to public amenity and meet budgetary constraints.
- Attend requisite training and personal development courses as arranged by the organisation to enhance skills and knowledge or to maintain accreditations or licences.
- You will be required to carry out other duties that are within the limits of your skills, competence, training and/or experience as directed by your Manager.

The essentials you'll need:

- Previous experience in civil infrastructure and municipal works.
- Plant experience and Certificates of Competency in LS (Skid Steer), LB (Backhoe and front-end loader) and LE (Excavator) with a requirement to operate all variants of plant.
- General WHS Induction Training for Construction Industry (White Card).
- Working knowledge of relevant Workplace Health and Safety requirements.
- Class MR Driver's Licence and preparedness to obtain a HR Drivers Licence within the probationary period at your own cost.
- Safe Work Near Powerlines accreditation or a preparedness to attain at the employee's cost within the probationary period of employment
- Ability to interpret construction plans, standards and related documentation and set out minor works.
- Ability to work in a team-based environment and perform allocated duties with minimal supervision.
- Ability to accept, interpret and action verbal and written instruction.
- Literacy and numeracy skills adequate to meet the requirements of the position.

Other valuable skills you may have:

- Heavy Rigid Motor Vehicle Driver's Licence.
- Traffic Control accreditation.
- Skills and knowledge in the following municipal works:
 - The construction and maintenance of road pavements including sub grade, sub-base, and base preparation.
 - Concrete works including erection of formwork, reinforcement fixing and concrete finishing of both poured and extruded concrete.
 - Asphaltic concrete works including the preparation for and placement of both hand and machine laid asphalt.
 - The construction and maintenance of storm water drainage systems.



City of
Newcastle

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We'll encourage you along the way

We will partner with you to support your performance and ongoing development to ensure you are fully prepared for future challenges as this position and our organisation adapts and evolves.

I acknowledge that I have read and understood the requirements and responsibilities of this position as detailed in the Position Description (PD) and have discussed the PD with my Manager.

Employee Name:	
Employee Signature:	
Date:	