

POSITION SUMMARY

TECHNICAL & HORTICULTURAL SUPERVISOR (219)

Directorate	Engineering Services
Section	Recreation
Classification	Band 2, Level 3, Grade 7
Position Status	Permanent full-time
Commencing Salary Range	\$1,421.50 - \$1,493.43 per week.
Reports to	Parks Operations Manager
Direct Reports	various
Work Location	Depot/Workshop

Position Purpose

To coordinate the horticultural and maintenance operations and development of Council's formal parks and reserves including the CBD street scaping, and formal landscaped areas.

Key Responsibilities

1. To coordinate and implement Council's playground establishment and maintenance programs.
2. To maintain irrigation systems within Council's sporting facilities
3. To coordinate and implement Council's tree maintenance and planting program.
4. Assist in the administration of Council's Tree Preservation and Management Policy.
5. Preparation of detailed plans for specific projects, standard reports and correspondence as required.
6. To offer technical/horticultural advice to the organisation.
7. To relieve and support other supervisor work units within the Recreation Section as requested.

Selection Criteria

Essential

- Advanced Certificate in Urban Horticulture.
- Class C Drivers Licence.
- Minimum of four years' experience in similar position.
- The agreement to take leave in accordance with the Recreation Section's leave roster and outside the recognised peak growing season.
- Demonstrated experience in the management of staff.
- Demonstrated knowledge of irrigation systems.
- Adequate numeracy and literacy skills to fulfil the requirements of the position.

Desirable

- Relevant WHS Certificates
- Relevant WorkCover Certificates.
- MR/HR Licence
- Management/Supervisory Qualifications.
- Demonstrated knowledge of irrigation systems.
- Arboricultural Qualifications

Immunisations (willingness to undergo)

- Nil

Expected Organisational Standards

1. Follow defined WHS procedures.
2. Provide service to customers.
3. Work effectively in the local government context.
4. Work with others in local government.
5. Communicate in the Workplace.
6. Follow defined risk management policies and procedures.
7. Follow defined ethical guidelines from Council, including Code of Conduct.
8. Follow defined environmental sustainability guidelines.

Employment Conditions

- 38 hour week with RDO every third week.
- Take Annual Leave in accordance with the applicable Leave Roster.
- Hours of work are 7.21am to 4.15pm Monday to Friday.
- Probationary period of 3 months.
- Four weeks annual leave.
- Long Service Leave after 5 years.
- Superannuation of 10% paid by Council.
- Medical and audio required as part of selection process.

This document reflects the major elements and responsibilities of this position and is not designed to be prescriptive in nature. A full Position Description will be provided to candidates upon request or upon offer of employment.