

POSITION DESCRIPTION	
Title:	Pool Lifeguard - Casual
Group:	Built and Natural Environment
Reports to:	Pool Superintendent
Grade:	8
Position Allowances:	Nil
Hours:	Upto 38 hours per week (Monday to Sunday)
Number of Direct Reports:	Nil
Number of Indirect Reports:	Nil
Vehicle:	No
Position Code:	83288, 83290, 83291, 83292
Pre-placement Medical:	Required
National Police Check:	Not required
WWCC Check:	Required
Date Developed:	
Position Purpose	
<p>Supervision of pool patrons to ensure a safe, friendly recreational environment, and to carry out cleaning and maintenance requirements in order to present the pool in a clean, tidy and attractive condition in keeping with the expectations of management and the general public.</p>	
Qualifications and Experience	
<i>(Minimum required/essential for success in the job)</i>	
<p><u>Essential:</u></p> <ul style="list-style-type: none"> • R.L.S.S.A. Pool Lifeguard License or evidence of completing the Pool Lifeguard course with the ability to obtain the R.L.S.S.A Pool Lifeguard license within 1 month of gaining employment. • Provide First Aid (HLTAID003). • Possess a "Working with Children" Clearance in accordance with the Child Protection (WWC) Act 2012. • Ability to communicate effectively with the public and possession of excellent interpersonal skills. • Ability to supervise pool patrons. • Ability to satisfactorily complete Lifeguard Competency Assessment. • Experience in making contributing to improvements to a quality management system or suggestions for other business improvements. 	

Desirable:

- Aquatic Technical Operation or Pool Operations.
- Knowledge of swimming pool operations.
- Cash handling experience.
- Pool Lifeguard experience.

Competency Assessment includes:

(Competency Assessment to R.L.S.S.A. standards where applicable and may change to suit conditions on the day of assessment)

- Proven Lifeguard knowledge and experience.
- Patient assessment and patient care including major emergency responses.
- Aquatic rescue techniques as covered by Pool Lifeguard course.

Main Activities/Tasks

Council operates on the principle of existing to provide benefits for our Community, Councillors, Customers and the Council itself – we call this the 4C's. This position is required to do everything they can to identify, develop, resource, provide, support and measure benefits to the 4C's.

- Carry out rescues; render first aid and/or resuscitation to any person who may require attention.
- Supervision of the public and ensure swimming pool code of conduct is adhered to at all times.
- Ensure pool grounds and buildings are maintained to a high standard.
- Adhere to cleaning schedules in relation to pool vacuuming, pool surrounds, change rooms, plant and office areas.
- Monitor operation of recirculation system, filters and chlorine systems.
- Ensure any equipment breakdowns and/or building faults receive immediate action.
- Regularly test/record pool water treatments to ensure standards are maintained.
- Record all pool treatment information.
- Monitor customer requests/complaints to ensure prompt action is initiated.
- Ensure Council image is maintained at a high level through full uniform and personal grooming.
- Cash handling and reception duties.
- To be fully aware of and follow strictly all approved cash handling procedures for the pools.
- Other duties within the limits of employee's skill, competence and training as directed by the Pool Superintendent or his nominated representative.

Work Health & Safety

- Required to take reasonable care of self and others in the workplace
- Cooperate with all health and safety policies and procedures agreed to by management and staff
- Report any unsafe conditions that are identified
- Not bypass or misuse systems or equipment provided for WH&S purposes.
- Must participate in WH&S training as required and contribute to the identification of hazards and assessment of risks as required.

Accountability and Behaviours

- To ensure that they are accountable for their behaviours in the delivery of their duties noted in the position and other functions relating to their role.
- Follow Council policies and procedures.
- Work collaboratively within the team and across Council towards common goals.
- Develop and maintain positive and effective professional working relationships with community and customers.
- Contribute to a positive organisational culture.
- Continuous improvement – evaluate current activities and continuously look for ways to improve quality, effectiveness and efficiency.

Organisational Values

- Apply and demonstrate Council's Core Values of Collaboration, Accountability, Integrity, Respect and Sustainability.
- Apply and demonstrate the four principles that together form the focus of the organisation, namely the 4C's: Community, Councillors, Customer and Council.