

POSITION DESCRIPTION	
Title:	Seasonal Beach Lifeguard
Group:	Services
Reports to:	Beach Lifeguard Supervisor
Grade:	10
Hours:	38hpw/42.25hpw - Seasonal September to April
Vehicle:	No
Position Code:	40480 & 40484, 40481 & 40485, 40482 & 40486
Date Developed:	June 2018
Position Purpose	
To provide an enjoyable and friendly coastal environment and experience for customers.	
Qualifications and Experience	
<i>(Minimum required/essential for success in the job)</i>	
<p><u>Essential:</u></p> <ul style="list-style-type: none"> • Certificate III in Public Safety (Aquatic Search & Rescue) or the ability to obtain during the season • Certificate II in Public Safety (Aquatic Rescue) • Beach Management award or equivalent (including PUATAE002B, PUAOPE027A, BSBFLM312) • Current Class C Drivers Licence • Current Advanced Resuscitation Techniques (HLTAID007) • Current Provide First Aid (HLTAID003) • Spinal Management Certificate or equivalent • Possess a "Working with Children Check" Clearance in accordance with the 'Child Protection (WWC) Act 2012' • Minimum 2 seasons as a Beach / Ocean Lifeguard • Demonstrated ability to work unsupervised 	

- Demonstrated ability to provide excellent customer service
- Well-developed communication and interpersonal skills
- Proven competence in Beach/Ocean Lifeguard operations or surf lifesaving operations including beach management skills, making sound judgements and the ability to respond appropriately under pressure
- Ability to satisfactorily complete Shellharbour City Council Beach Lifeguard Fitness/Strength and Skills Assessments
- Experience in making suggestions for improvements to a quality management system or suggestions for other business improvements

Desirable:

- Knowledge of Shellharbour City Council controlled beaches, beach regulations and the Local Government Act
- Personal Water Craft licence
- Pool Lifeguard Certificate and or Licence (SISSS00111)

Fitness/Strength and Skills Assessment includes:

(Assessment requirements may change to suit conditions on the day)

- Emergency care including casualty assessment, CPR, Defibrillation and oxygen resuscitation and First Aid
- Minimum 150m Tube and minimum 250m board rescues
- Lifeguard mission of run, swim, board paddle and run
- Pool Swim 800 meters under 14 minutes
- 1600m run in under 7 minutes

Main Activities/Tasks

Council operates on the principle of existing to provide benefits for our Community, Councillors, Customers and the Council itself – we call this the 4C's. This position is required to do everything they can to identify, develop, resource, provide, support and measure benefits to the 4C's.

- Initial and Ongoing assessments of beach/ocean conditions and identification of coastal hazards that might compromise the safety of customers
- Supervision of the public on Council beaches within the primary area
- Placement of required (temporary) signage to ensure notification of hazards and suitable swimming and surf craft areas for public awareness
- Coordinate local response for aquatic emergencies and casualty management - first aid and/or resuscitation
- Ensure beaches are cleaned and report any required maintenance
- Maintain public awareness of, and where necessary, enforce council regulations
- Facilitate daily checks of first aid and rescue equipment
- Facilitate reports and statistical information as required by Beach Lifeguard Supervisor
- Ensure the highest levels of customer service are provided and any complaints receive prompt attention

- Supervision of Grade 8 and Grade 10 Casual Beach Lifeguards in designated area
- Mentor and provide on the job training of Grade 8 Beach Lifeguards
- Assist Beach Lifeguard Supervisor in staff evaluations
- Ensure Council image is maintained at a high level through wearing Beach Lifeguard uniform and personal grooming
- Deliver beach/ocean awareness programs as required
- Attend Lifeguard meetings and training sessions as a member of the Aquatics and Recreation team
- Other duties within skill and ability level as directed by supervisor

Work Health & Safety

- Ensure any equipment breakdowns and/or building faults receive immediate action
- Required to take reasonable care of self and others in the workplace
- Cooperate with all health and safety policies and procedures agreed to by management and staff
- Report any unsafe conditions that are identified
- Not bypass or misuse systems or equipment provided for WH&S purposes.
- Must participate in WH&S training as required and contribute to the identification of workplace hazards and assessment of risks as required.

Accountability and Behaviours

- To ensure that they are accountable for their behaviours in the delivery of their duties noted in the position and other functions relating to their role.
- To conduct yourself at all times in accordance with Council's Core Organisation Values when dealing with Council, Community, Customers and Councillors (4C's).
- Maintain the level of fitness and be capable of fulfilling the Fitness and Skills Assessment at any given time
- Maintain certification/award currency for the duration of employment and demonstrate proficiency as required

Organisational Values

- Apply and demonstrate Council's Core Organisation Values - Collaboration, Accountability, Integrity, Respect, Sustainability