



Position Description

Position title	Plant Operator / Formsetter
Reports to	Foreperson
Department	Infrastructure & Planning
Classification	Level 5, Local Government Industry Award (Stream B)
Last Review Date	September 2020

Position Summary

This position is responsible for completing form setting, concrete placement & finishing as well as the operation and maintenance of Council's truck and plant for road construction/ maintenance projects throughout the Tablelands Region.

Position Specific Accountabilities

- Comply with instructions given by supervisors
- Carry out duties in a competent, capable, safe and efficient manner
- Deliver high standard road, drainage, footpath and capital project concrete works, on time, within budget and in compliance with design specifications and regulations
- Operate and maintain assigned plant and vehicle, in a responsible, safe, efficient and cost-effective manner
- Complete and submit plant maintenance reports
- Work cooperatively and support team mates to achieve the Work Group's goals

Organisation Responsibilities

- Model ethical and professional behaviour and act with integrity and confidentiality whilst representing Council.
- Adhere to all legislation, Council policies and guidelines.
- Prepare and submit reports for Council and the Executive Leadership team as required.
- Be familiar with and undertake all work in accordance with relevant policy and legislation, including:
 - TRC's Safety Management System - TRC's Code of Conduct, Council's Local Laws, Values and Behaviours, the *Local Government Act 2009*, Anti-discrimination and Privacy legislation, Purchasing and Procurement; and
 - Comply with all Work Health & Safety Legislation, and other relevant policies, procedures and legislation.
- Follow reasonable directives to maintain critical business activities in the event of an unplanned disruption, including but not limited to a disaster.
- Other responsibilities as reasonably expected by Council.

Selection Criteria

Essential

1. Strong work ethic and an ability to work in a team environment.
2. Effective communication skills, both written and verbally.
3. Experience in labouring, form setting and concrete work, including the ability to work to engineering designs and specifications.
4. Awareness of safe work practices including manual handling techniques and an ability to follow Workplace Health and Safety procedures and policies.



Qualifications

- General Construction Induction card (mandatory)
- MR Driver's Licence (mandatory)
- Traffic Control License (mandatory)
- Operator tickets for Roller & Backhoe (mandatory)
- Operator tickets for Skid Steer & Excavator (desirable)
- Traffic Management Implementation (desirable)
- Level II Chainsaw (desirable)
- First Aid certificate (desirable)

Position Specific Conditions

- The successful completion of a Pre-Employment Medical Assessment (including drug and alcohol screening) is required before any offer of employment.
- This role requires evidence of skills and qualifications and the possession of a current Drivers Licence.

I have read and understood the above Position Description					
INCUMBENT NAME		SIGNATURE		DATE	
SUPERVISOR NAME		SIGNATURE		DATE	

