



POSITION DESCRIPTION

Our Values



Position title:	Floating Plant Operator
Position code:	2315
Name:	Vacant
Section:	Infrastructure Services – Commercial Services
Position reports to:	Team Leader
Band and level:	Band 1 Level 3
Salary grade:	6
Staff management:	Nil
Budget responsibility:	Nil

Primary function of the role:

The position of Commercial Services Floating Plant Operator is a key member of the Commercial Services Section within Council's Infrastructure Services Directorate and plays a key role in supporting the Commercial Services Waste teams in ensuring the efficient and effective use of materials and resources under their control.

This position is part of a multi-skilled team and is required to be flexible and agile. From time to time, this role may be required to support more than one department as the need arises and provide support across the organisation as directed.

Person Description

The right person for this role will:

- Be accepting of new ideas and embrace change
- Be outcome focused
- Be open minded in sharing information and knowledge freely
- Be flexible and agile to work across different business areas
- Have a drive for improvement
- Have personal integrity and take responsibility
- Have a genuine customer service focus
- Have the ability to prioritise and schedule work and meet deadlines
- Have excellent time management and organisational skills
- They will embody Council's values.

The Floating Plant Operator:

- Communicates with other team members to gain cooperation for work production quantity and /or service quality.
- Contributes to work improvement processes, making improvements to existing methods and techniques.
- Actively involves themselves in the production processes and supporting other associated functions when working at Council's Waste Facility and Fleet operations.
- Operates vehicles in extreme traffic conditions
- Maintains equipment as required
- Ensure clean and operational machine continuity
- Effectively communicates and contributes to fostering a team-based culture
- Effectively manages customer expectations to provide helpful customer service
- Maintains a safe working environment at all times
- Operates and maintains plant associated with waste including but not limited to waste collection trucks, skid steer, forklift, bomag.
- Operates and maintains plant in accordance with maintenance, safety and pre-start procedures

Key responsibilities and performance goals:

	Responsibilities	Accountability
Work Health and Safety	Manage and monitor work health and safety responsibilities, ensure compliance with the legislation and regulations that govern the operations within the Program area and assist others in the team to implement the relevant policies, procedures and processes.	<ul style="list-style-type: none"> • An engaged workforce fostering a culture of safety and behaviour based on safety principles. • Effectively implement relevant policies, procedures and processes. • Provide effective risk minimalization methods of work practices • Contribute to a team-based culture for risk minimalization
Governance and Risk	Identify and report any operational risks to management.	<ul style="list-style-type: none"> • Provide timely feedback and/or hazard reports to appropriate person/register to prevent and minimise incidents or operational risks.
Customer driven service delivery	Build and maintain relationships with key stakeholders and customers (internal and external) related to program service delivery.	<ul style="list-style-type: none"> • Provide a high level of customer service to manage the expectations of internal and external customers in the resolution of their issues. • Enhance your knowledge base. . • Drive a customer service approach in all internal and external interactions.
People	Work with other team members to gain cooperation for work production and service quality.	<ul style="list-style-type: none"> • Demonstrate accountable, affiliative and constructive behaviours in all interactions • Foster an engaged and empowered workforce. Embrace continuous improvement principles to improve delivery of services to Council customers • Commitment to fostering and participating in a positive team environment • Be flexible and adaptable to the changing needs of the team • Participate and contribute • Be available to take on other roles as required (e.g. in leave periods)

Drive Innovation	Create a culture that inspires people to generate innovative solutions that optimise revenue to Lismore City Council.	Provide feedback to team meetings for suggestions on potential improvements that may assist with continuous improvement activities
Communication and Consultation	Good written, verbal and interpersonal communication skills that inspires confidence in the audience you are communicating with.	<ul style="list-style-type: none"> • Provide clear concise information to all stakeholders, including providing feedback to Team Leaders and Coordinators where required • Contribute to providing effective communication to foster a team-based culture

**Entry Level Qualifications:
Skills and Experience**

Qualifications, certificates and licences

Essential

- Front End Loader Certificate of Competency
- WorkCover Construction Induction Certificate
- Skid Steer Certificate of Competency
- Current Forklift Licence

Desirable

- Excavator Certificate of Competency (Highly regarded)
- Experience operating Screening Plant
- Experience in the operation of a Waste Hook Truck
- Current Class HR Drivers Licence
- Competency in compactor or bobcat operation

Experience, skills and knowledge

- Operation and maintenance of plant associated with the Waste Facility including but not limited to excavator, skid steer, forklift, bomag, loader, heavy rigid trucks, screening plant and other associated plant.
- Follow environmental control systems/procedures within waste worksites.
- Ensure that Quality Assurance (QA) processes are followed and adhered to at all times during the production and stockpiling processes at the Waste Facility.
- Comply with Work Health and Safety requirements and Safety Risk Assessment Hazard prevention.
- Undertake site maintenance as required.
- Capable of Manual handling duties
- Customer Service
- Ensure that all corporate records are fully and accurately captured and maintained, to comply with legislative requirements and business needs.
- Undertake sustainable work practices that align with Council's commitment to the principles of sustainability.

SKILLS STEPS

STEP 1

- 1.1. Complete reporting documentation and accurate record keeping
- 1.2. Operate two-way radio and mobile phone communications
- 1.3. Report hazards to a Supervisor
- 1.4. Communicate effectively with Team members
- 1.5. Assist in all recycling activities within the Waste Facility
- 1.6. Competency / licence in the operation of Front-end Loader
- 1.7. Competency / licence in the operation of a Skid steer loader

STEP 2

- 2.1. Communicate with individuals and groups
- 2.2. Assist in minor repairs to fixed and mobile plant
- 2.3. Monitor stock levels to maintain enterprise activities
- 2.4. Contribute to development of procedures
- 2.5. Assist Team Leaders with plant issues and recommendations
- 2.6. Product knowledge and Quality Assurance
- 2.7. Competency / licence in the operation of Bomag compactor

STEP 3

Does not apply

STEP 4

- 4.1. Act in emergency including accidents and fires
- 4.2. Operate basic office equipment
- 4.3. Comply and participate in environmental procedures
- 4.4. Implement appropriate procedures for conflict resolution
- 4.5. Participate in the allocation and completion of Team Tasks
- 4.6. Communicate with workshop on Fleet vehicle repairs and breakdowns
- 4.7. HR licence
- 4.8. Promote continuous improvement
- 4.9. Competency / licence in the operation of an Excavator