

POSITION DESCRIPTION

STORMWATER ASSETS OFFICER

POSITION DETAILS

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|---------------------------|---------------------|------------------------|----------------|
| POSITION No: | 5810 | UNIT: | Stormwater |
| EMPLOYMENT STATUS: | Temporary Full-time | LOCATION: | Council Centre |
| DIVISION: | City Amenity | CLASSIFICATION: | MO Level 3 |

OBJECTIVES

MISSION STATEMENT

Working together to make Hobart a better place for the community.

DIVISION OBJECTIVE

The City Amenity Division incorporates the following Units: Parks and Recreation, Bushland, Stormwater Unit, Road and Capital Works, Cleansing and Solid Waste, Projects and Support Services, including Emergency Management.

The principal purpose of the Division is to provide a high standard of excellence in respect of these programs in the City's approach to customers and in the management of community assets and the provision of services.

POSITION OBJECTIVE

Provide technical, investigative and administrative functions in association with the management of stormwater reticulation, waterways and associated activities in the Stormwater Unit.

KEY FUNCTIONS AND RESPONSIBILITIES

- Inspect, review and report on the condition of stormwater assets.
- Assist in the development and implementation of stormwater capital works projects.
- Inspect pollution and sediment controls at private developments and Council project sites.
- Assist with development application assessment and compliance in relation to stormwater infrastructure.
- Assist in the development and implementation of programmes of future capital works projects relating to stormwater and waterways infrastructure.
- Support the development of policies and procedures to support the management of the Stormwater system

Work Health and Safety: To take reasonable care that your acts or omissions do not adversely affect the health and safety of yourself or others in the workplace, to comply with any reasonable instructions given to you by the Council and to comply with the requirements of any and all WHS policies and procedures.



Note: Whilst the key functions and responsibilities for the role are set out above, the Council may direct an employee to carry out such duties or tasks as are within the limits of the employee's skill, competence and training.

ORGANISATIONAL RELATIONSHIPS

REPORTING RELATIONSHIPS

1. INTERNAL

The Stormwater Assets Officer reports to the Program Leader Stormwater Asset. The role will liaise closely with the Stormwater Services and Works teams including the Technical Officer Stormwater, Environmental Scientist, and other Unit members. The role will liaise with other members of Enforcement, Roads, Planning and other Council's operational units.

2. EXTERNAL

The position holder will communicate and liaise with members of the Hobart Community, both residential and commercial, external Service Providers including Contractors, Consultants and TAS Water.

SELECTION CRITERIA

1. Degree in Engineering (Civil, Chemical or Environmental) or a Degree in Environmental Science (or similar field of practice) coupled with an ability to develop stormwater catchment management plans that consider water sensitive urban design, stormwater quality and flooding issues.
2. Demonstrated knowledge and proven experience in hydraulic engineering, particularly involving stormwater and waterway systems.
3. Demonstrated skills and knowledge of asset management processes and software and the ability to plan, implement and evaluate contracts.
4. Demonstrated written and verbal communication skills including the ability to exercise judgement and communicate effectively and diplomatically with members of the community.
5. Knowledge of legislation relevant to the environmental management of stormwater and waterways, including the *Urban Drainage Act 2013*, *Environmental Management & Pollution Control Act 1994* and *Water Management Act 1999*.
6. Demonstrated ability to work with technical and field staff.
7. White Card, Current Drivers Licence, Police check and a Working with Vulnerable People card.