

## POSITION DESCRIPTION

# DEVELOPMENT ENGINEER

## POSITION DETAILS

|                           |               |                        |                       |
|---------------------------|---------------|------------------------|-----------------------|
| <b>POSITION No:</b>       | 4435          | <b>UNIT:</b>           | Development Appraisal |
| <b>EMPLOYMENT STATUS:</b> | Full Time     | <b>LOCATION:</b>       | Council Centre        |
| <b>DIVISION:</b>          | City Planning | <b>CLASSIFICATION:</b> | MO Level 4            |

## OBJECTIVES

### MISSION STATEMENT

Working together to make Hobart a better place for the community.

### DIVISION OBJECTIVE

The City Planning Division comprises the following Units; Development Compliance; City Mobility, Planning Policy and Heritage, Surveying Services, Development Appraisal, Environmental Health, City Place Making, and Design Services. The principal purpose of the City Planning Division is to assist the Council in fulfilling its statutory obligations related to environmental health and animal management, land use, development, and transport planning, and associated permits and compliance. It is also responsible for the planning and design of major urban public realm enhancements and provide wider design and surveying services to the Council. The Division is also responsible for the implementation of relevant strategies and actions arising from the City of Hobart Strategic Plan for the physical development and enhancement of the City, and to provide land use and transport strategies for long term investment in Hobart.

### POSITION OBJECTIVE

To enable the City of Hobart to fulfil its statutory requirements in relation to land use planning as part of a team of planners and development engineers.

## KEY FUNCTIONS AND RESPONSIBILITIES

- Perform engineering assessment of planning applications for use and development of land, manage information regarding those assessments using electronic management systems, and provide clear and concise written information and reports to other unit members.
- Evaluate and assess building applications, plumbing applications, engineering drawings of private and public infrastructure, final survey plans and strata plans against permit conditions and engineering standards.
- Provide engineering advice to applicants, allied professionals, stakeholders and the general public in relation to the assessment of planning applications, planning scheme provisions and engineering standards related to the use and development of land.



City of **HOBART**

- Conduct assessments in a timely manner to meet statutory requirements and assist the Senior Development Engineer and Manager Development Appraisal to maintain procedures to comply with statutory timeframes and engineering standards.
- Perform administrative functions including activities relating to engineering drawings, bonds and bank guarantees.
- Liaise with other divisions within the City of Hobart to ensure relevant standards and requirements of the unit are applied efficiently and consistently to assessments.

**Work Health & Safety:** To take reasonable care that your acts or omissions do not adversely affect the health and safety of yourself or others in the workplace, to comply with any reasonable instructions given to you by the Council and to comply with the requirements of any and all WHS policies and procedures.

**Note:** Whilst the key functions and responsibilities for the role are set out above, the Council may direct an employee to carry out such duties or tasks as are within the limits of the employee's skill, competence and training.

## **ORGANISATIONAL RELATIONSHIPS**

### **REPORTING RELATIONSHIPS**

#### **1. INTERNAL**

The Development Engineer reports to the Senior Development Engineer. This role works closely with other members of the Development Appraisal Unit, the City Planning Division and other Council Divisions.

#### **2. EXTERNAL**

This role will liaise with applicants, the general public, professionals in related disciplines, interest, business and community groups, and the Resource Management and Planning Appeal Tribunal.

## **SELECTION CRITERIA**

1. Recognised Degree in Engineering (or tertiary study with significant experience) aligned to development assessment in a Local Government environment or a similar role.
2. Demonstrated ability in interpreting and applying the Development Engineering requirements of planning schemes, legislation, regulations, standards and codes relevant to the development of land in a Local Government environment.
3. Demonstrated ability to provide clear and consistent advice to all participants in the planning process in relation to application requirements, the City of Hobart's planning schemes and relevant legislation, regulations, standards and codes.
4. Well developed time management skills to facilitate effective and efficient assessment of a variety of concurrent planning applications and projects.
5. Well developed written skills to enable the preparation of reports and recommendations that can be clearly understood and acted upon.
6. Proven ability to research and solve technical and operational problems in conjunction with other unit members.
7. Current drivers licence and police check.