

POSITION DESCRIPTION

HORTICULTURE TRADESPERSON – PARKS AND RESERVES

POSITION DETAILS

POSITION No:	9707	UNIT:	Parks & Reserves
EMPLOYMENT STATUS:	Full Time	LOCATION:	Cleary's Gates Depot
DIVISION:	City Amenity	CLASSIFICATION:	MT Level 1-2

OBJECTIVES

MISSION STATEMENT

Working together to make Hobart a better place for the community.

DIVISION OBJECTIVE

The City Amenity Division incorporates the following Units: Parks and Recreation, Bushland, Roads and Capital Works, Stormwater, Cleansing and Solid Waste, Projects and Support Services, including Emergency Management.

The principal purpose of the Division is to provide a high standard of excellence in respect of these programs in the City's approach to customers and in the management of community assets and the provision of services.

POSITION OBJECTIVE

To organise daily and weekly work programs, supervise and work with assigned staff and maintain asset data and records as required.

To accept responsibility for the maintenance of assigned areas, work with other staff and apply Trade level horticultural skills to ensure required standards are achieved.

KEY FUNCTIONS AND RESPONSIBILITIES

- Responsible for work programs related to the horticultural maintenance of those areas delegated to the Parks and Reserves team members and to oversee the activities of those employees employed within the team.
- Lead a team that makes a positive contribution to the corporate goals of the City of Hobart and contribute to the good public image of the organisation.
- Responsible for regular inspections of parks assets to ensure that all faults and damage are identified and formally reported and collect and record asset management data.
- Ensure that all run sheets, time sheets and associated documentation are completed and delivered to the Supervisor on a weekly basis.



City of **HOBART**

Work Health and Safety: To take reasonable care that your acts or omissions do not adversely affect the health and safety of yourself or others in the workplace, to comply with any reasonable instructions given to you by the Council and to comply with the requirements of any and all WHS policies and procedures.

Note: Whilst the key functions and responsibilities for the role are set out above, the Council may direct an employee to carry out such duties or tasks as are within the limits of the employee's skill, competence and training.

ORGANISATIONAL RELATIONSHIPS

REPORTING RELATIONSHIPS

1. INTERNAL

The Horticulture Tradesperson – Parks and Reserves reports to the Supervisor Parks and Reserves.

The role will liaise with the Program Leader Parks and Reserves, Manager Parks and Recreation. The role will also liaise with members of the Parks and Recreation Unit, all other Council Groups and Units and other City of Hobart employees as necessary.

2. DIRECT REPORTS

The role leads a small number Parks and Reserves team members.

SELECTION CRITERIA

1. Certificate III in Horticulture or a related field, Chemcert Certificate and Traffic Management Certificate coupled with proven experience in the horticulture sector including the ability to organise and undertake work programs to a high standard.
2. Proven ability to lead and motivate a small team of individuals and to monitor work performance.
3. Proven experience in planning and delivering high level horticultural services required across various sites including excellent knowledge of plant species and their cultural/environmental requirements.
4. Experience with a range of small plant and equipment including mowers, trimmers and blowers.
5. Well-developed written and verbal communication and problem solving skills, including a proven ability to engage, negotiate and resolve issues within the scope of the level.
6. Current Drivers Licence, Medium Rigid Drivers Licence, Police Check and Working with Vulnerable People card.