



Recruitment Selection Criteria

Treasury Accountant

Position Title	Treasury Accountant
Section	Financial Services
Division	Corporate Performance
Grade	11

Essential requirements

1. Degree qualifications in Accounting, Commerce or other related discipline. Alternatively experience commensurate with these qualifications.
2. Experience in the preparation of bank reconciliations for a large, diverse organisation.
3. Experience in cash flow monitoring and management for a large organisation.
4. Experience in the administration of investment and loan portfolios.
5. A working knowledge of Australian Accounting Standards, in particular in relation to accounting for investments.
6. Advanced financial transaction investigatory skills.
7. Advanced computer and spreadsheet skills.
8. Effective oral and written communication skills, including experience in report writing.
9. Proven time management and organisational skills.
10. Ability to work effectively in a team environment.

Desirable requirements

1. Previous experience in Local Government.
2. Previous experience in the use of Civica Authority.
3. A knowledge and understanding of Council's investment policy and relevant sections of the Local Government Act 1993, statutes and Minister guidelines with regard to Local Government investments.
4. Practical experience in the duties of the position..

Our Values

Communication | Accountability | Professionalism | Integrity | Teamwork

In your role at Council, you are expected to demonstrate our Values at all times. Your position description details the behaviours expected of you in your role.