

Our organisation prides itself on getting results, training and development, valuing diversity, community partnerships and excellence in customer service.

Position Title:	Truck Driver	Department:	Engineering Services
Reports to:	Urban Superintendent / Ganger		
Subordinate Positions:	Nil		
Classification:	Band 1 Level 3 Grade 4 Step 1 \$928.15 to Step 3 \$988.85 per week in Council's Salary System, dependant on qualifications & experience.	Additional Benefits:	Ability to Salary Sacrifice 9.5 % Superannuation Rostered Day Off PPE Provided
Basis of Employment:	Permanent Full Time 38 Hour Week	Location:	Moree Works Depot
Employment Condition:	Local Government (State) Award 2020	Vacancy Ref:	

POSITION OBJECTIVE

- To operate a truck for the maintenance of roads within the Shire, providing services to ensure the safe operation of the Road Network within the Shire and to satisfy the economic and social needs of the community.
- The ability to ensure that all environmental and safety measures are in place and operational.
- To provide safe, reliable access to all areas of the region to satisfy the economic and social needs of the community.
- To promote a neat and tidy image that encourages people to be proud to live and invest in the region.

ACCOUNTABILITIES

- To efficiently operate and maintain the truck for the construction and maintenance of roads and other operations.
- Liaison with the community, other government organisations and the Works and Services Sections on projects and management issues

OBLIGATIONS TO THE ORGANISATION

You are required to cooperate with Council in order to comply with legislative requirements under the Work Health and Safety (WHS) Act, Work Health and Safety Regulations and model Codes of Practice, NSW Anti-Discrimination Act 1977, and the Moree Plains Shire Council Code of Conduct and the Local Government Act 1993.

DUTIES

- Cooperate with Council to assist the organisation comply with the obligations under the Workplace Health & Safety Act and the Workplace Injury Management and Workers Compensation Act 1998.
- Comply with Council's Code of Conduct, WHS and EEO policies and procedures.
- To efficiently operate and maintain the truck for construction and maintenance of roads and other operations.
- To operate the plant in a manner that ensures compliance with the provisions of the Work Health and Safety Act, the Environmental Protection Act and the Roads and Traffic Authority standards.
- To provide routine maintenance to the plant to ensure the maximum life of the plant and its accessories.
- To cease operating the plant if the failure of a component occurs and to report all defects to the Workshop maintenance for repair.
- To meet productivity targets and production deadlines.
- To liaise with and provide accurate and timely information to the Superintendent regarding progress with the work and other day to day issues of importance.
- To liaise with and provide accurate and timely information to the Superintendent/Ganger regarding progress with the work and other day to day issues of importance.
- Provide safe and reliable access to Moree Streets and Surrounds to satisfy the economic and social needs of the community.
- Ensure that Moree's Main Street and surrounds are maintained in a neat and tidy manner and jobs completed on time.
- Ensure that work tasks are conducted with minimal disruption to the community.
- Ensure all plant and equipment is operated in a safe manner as per Council's Safe Operations Procedures and comply with all safety procedures.
- Ensure that all environmental and safety measures are in place and operational.
- Ensure all general labouring duties are carried out efficiently and punctually as directed by the supervisor/leading hand.
- To provide assistance to the Superintendent or Ganger in the monitoring of work site activities to ensure compliance with the WH&S Act and also the provisions of the Environmental Protection Act and its regulations.
- Physical ability to operate the truck for long periods over the course of the working day is the inherent requirement of this position. Operation of the truck includes the ability to enter and exit the truck safely and withstand vibration and jarring which may occur on uneven surfaces.
Other manual tasks are required including bending and working at low levels, lifting above 15kg, handling unstable and awkward loads, working above shoulder height, push and pull objects such as wheelbarrows, standing for up to 3 hours at a time, walking on uneven surfaces, working outdoor and operating tools and small plant such as mowers, jack hammers, moving in and out of plant such as trucks.
- MPSC uses job-matched pre-employment screenings to ensure that applicants are able to undertake the inherent physical requirements of this position without placing them at risk of injury. Therefore, the most meritorious applicant identified at interview will be required to undertake a pre-employment health screening and a three (3) month probationary period.
- Any other duties as directed.

SELECTION CRITERIA

Essential Criteria

- Certificate III in Civil Construction. (*Applicants, who do not hold the Certificate III qualification may be considered in some instances, however must commit to gaining the qualification upon commencement*).
- Hold a current Class HR Driver's Licence.
- Hold a WHS General Construction Induction Card.
- Effective communication skills with sound literacy and numeracy skills with the ability to keep accurate records including daily running sheets, fuel usage, timesheets and any other applicable paperwork.
- Demonstrated strong teamwork skills together with the ability to work unsupervised and assist in the organisation, supervision and day to day activities of a worksite.
- Relevant experience in operating the truck, including its attachments and being able to identify and/or carry out general maintenance in a competent and safe manner.
- Ability to safely operate the truck under all conditions.
- Ability to meet deadlines and work under conflicting time pressures.

Common Criteria

- Be prepared to work under Council's Policies and procedures including Work Health and Safety, Equal Employment Opportunity and Code of Conduct.
- Demonstrated commitment to reconciliation, and to working constructively and respectfully with Aboriginal and Torres Strait Islander individuals and communities.
- Be willing to commit to further training and development, as required.
- Have a Unique Student Identifier code. (This can be obtained at <http://usi.gov.au/create-your-USI/Pages/default.aspx>)

Desirable Criteria

- Traffic Controller Qualifications – Traffic Controller & Implement Traffic Control Plans.
- Validation of competency in the operation of Skid Steer, Backhoe/Front End Loader.
- The ability to monitor traffic movement and materials quality delivered on construction/maintenance sites and advise Worksite Coordinator of problems and potential improvements.
- Understanding of Environmental Legislation and sediment erosion control and its effects on the environment.

Please note:

- *As a new employee of Moree Plains Shire Council (MPSC) you will be required to fully comply with MPSC's drug and alcohol policy and procedures. Your Council induction will include the requirements of these documents.*
- *Non-Australian applicants for all positions with Moree Plains Shire Council must be eligible for an Australian Working Visa.*
- *All employees of Council are required to hold a WHS General Construction Induction Card and have a current Unique Student Identifier (USI) code.*

AUTHORISATION

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Date: July 2020