

Position title	Aboriginal Community Engagement Youth Participation Worker	Reference	Community Engagement
Reporting to	Centre Manager	Location	Katherine
Division	Mental Health	Section	headspace
Approved	Jade Gooding	Date	3 April 2020
Comments:			

Organisation Statement

Anglicare NT is a respected provider of quality human services across urban, regional and remote areas of the Northern Territory. We demonstrate our values of Hope, Kindness, Respect, Fairness and Integrity through strength-based and trauma informed practice, cultural respect, child safety, social justice, community development and partnerships. Anglicare NT was formed by the Anglican Diocese of the NT to respond to the social needs of our diverse communities.

Purpose of the Position

You will provide coordination and delivery of community engagement activities and events to raise awareness of youth mental health issues, headspace services and the importance of early intervention.

You will develop, maintain and strengthen relationships in the youth sector and mental health to improve the mental health and wellbeing of young people in the Katherine region and surrounding communities. You will develop meaningful relationships with Aboriginal controlled organisations in Katherine to improve outcomes for young Aboriginal people accessing headspace Katherine.

You will work in a professional and collaborative manner to incorporate participation of Aboriginal and Torres Strait Islander young people and their families in a meaningful and effective way into the ongoing operations of the headspace Katherine service.

Selection Criteria

Position Specific Requirements

1. The minimum qualification required is a Certificate IV qualification or 3 years' experience in Youth Work, Mental Health, Population Health or Community Services. If you do not currently have a qualification you must be willing to undertake relevant studies
2. This is an Aboriginal &/or Torres Strait Islander identified role. Prior experience or at a minimum demonstrated commitment to working respectfully with Indigenous and culturally and linguistically diverse young people, communities, staff and Aboriginal Controlled Organisations
3. Well-developed organisation and time management skills, with a sound understanding of confidentiality.
4. Demonstrated experience delivering training/presentations to a range of participants including young people and service providers.
5. Highly developed interpersonal and communication skills (written and verbal) with the ability to communicate with and build strong partnerships with all stakeholders and the ability to work respectfully and collaboratively within a small multidisciplinary team.
6. Demonstrated knowledge across a range of mental health topics and issues to raise awareness and develop the mental health literacy of young people.

General Criteria

1. Demonstrated commitment to work respectfully and inclusively with Aboriginal and Torres Strait Islander and culturally and linguistically diverse people.
2. Demonstrated adherence to legislation, policies and procedures and a commitment to EEO, WHS, risk management and quality improvement practices.
3. Northern Territory Working with Children Clearance (Ochre Card).
4. National Police Criminal History Report (less than three months old) with acceptable outcome.
5. Ability to meet 100-point ID and additional visa / overseas work compliance measures.
6. Northern Territory Driver's Licence.
7. First Aid Certificate (or willingness to obtain within agreed timeframe)

Key Responsibilities

1. Accountability & Stakeholder Engagement

- Convene the Youth Ambassadors Group (YAG) and ensure representation is diverse and inclusive of all young people. Ensure the YAG provides feedback to headspace Katherine and other key stakeholders or organisations.
- Liaise, engage and consult with local stakeholders including schools, service providers, Aboriginal health/medical services, community organisations and sporting groups. Ensure collaboration on activities and events to improve youth mental health. Community needs should be considered in the development and implementation of community engagement.
- Implement strategies to improve inclusive practices and safety for all staff working with LGBTIQ+ young people.
- Liaise with internal Anglicare NT, headspace and headspace National Office staff and commit to developing a positive work culture.
- Be prepared to work across different headspace Katherine program areas and collaborate with different teams to support the day to day function of the headspace Katherine hub and the wider headspace Katherine team.
- Work closely with the headspace Darwin Community Engagement Team and where appropriate, share resources and learnings.

2. Mental Health Literacy and Youth Engagement

- Deliver age and developmentally appropriate information sessions and group activities to young people, family members, service providers and community members in an interactive and engaging way that enhance youth mental health understanding.
- Work collaboratively with others within the youth and mental health sectors to provide information about the services delivered at headspace Katherine and work with other organisations to improve the mental health and wellbeing of young people in the Katherine region.
- Maintain and utilise social media tools as a way of engaging with young people to provide information about mental health, resources available and upcoming activities. This includes Facebook, Instagram and the website.
- Actively participate in the regular community outreach trips by providing culturally appropriate, safe and informative engagement activities to young people, their families and friends.
- Track all activities using Smartsheet (application) and contribute to the performance reporting as required.

General Requirements

- Comply with Federal, NT and Local Government legislation, regulations, permits and / or by laws.
- Adhere to delegations, code of conduct, policies, procedures and general conditions of employment.
- Work within contract, program / project parameters and scope of practice.
- Comply with program guidelines, work plans, budget, data and reporting requirements.
- Comply with WHS requirements – remain vigilant and contribute to a safe working environment.
- Embrace organisational values, work cooperatively and help sustain a respectful workplace.
- Support and mentor work colleagues by sharing your skills, knowledge and strengths.
- Help implement our Reconciliation Action Plan and build an inclusive and culturally competent workforce.
- Maintain confidential client, staff and organisational information in line with requirements.
- Keep up to date with workplace communications, staff meeting records and the intranet.
- Contribute to planning, evaluation and continuous quality improvement activities.
- Participate in supervision, performance reviews and undertake approved training.
- Maintain attendance, payroll and leave records in accordance with procedures.

Delegation of Authority

As per Board approved Delegation of Authority Schedule and aligned position classification (noting content will updated from time to time).