



<b>Job Title</b>	Health Promotion Coordinator		<b>Business Unit</b>	Public Health and Planning - Population Health Team
<b>Employment Status</b>	Full time		<b>Duration</b>	Ongoing subject to funding
<b>Classification</b>	Professional 1-2		<b>Salary</b>	
<b>Position Number</b>		<b>Vacancy Closing</b>	<b>Reports to Position (name and number)</b>	Population Health Outreach Manager
<b>Contact</b>	Heather Volk on 8971 9549 or <a href="mailto:heather.volk@sunrise.org.au">heather.volk@sunrise.org.au</a>			
<b>Organisation Information</b>	<a href="http://www.sunrise.org.au/sunrise/home.htm">http://www.sunrise.org.au/sunrise/home.htm</a>			
<b>Information for Applicants</b>	<p><b>Applications should be limited to a one-page summary sheet addressing the selection criteria and a detailed resume/cv attached. All applications to be sent to <a href="mailto:recruitment@sunrise.org.au">recruitment@sunrise.org.au</a></b></p> <p>Confirmation of employment is dependent on the outcome of a Criminal History Check and successful application for an Ochre Card.</p>			

**Primary Objective**

The role involves working with community members, relevant stakeholders and Sunrise Health Service Aboriginal Corporation (SHS) staff to plan, implement and evaluate health promotion initiatives throughout SHS region. The role also involves devising a health promotion strategic plan around general health promotion and provides supervision of the Health Promotion Team including a Team Leader and up to 6 community-based workers.

**Context Statement**

SHS is an independent, community controlled health service that provides comprehensive primary health care services to nine individual remote health centres to the 3700 people living in the Katherine East region, Northern Territory.

Our key values include mutual respect, openness, engagement, two-way learning, and cultural safety.

**Key Duties and Responsibilities:**

1. Coordinate the general health promotion activities of the Population health team and community clinics.
2. Collaborate with community members, Population Health staff, remote clinic staff and stakeholders to design, plan, implement and evaluate community driven health promotion initiatives.
3. Devise and implement the strategic plan for Health Promotion at Sunrise Health Service.
4. Build capacity for health promoting action to improve health and reduce health inequities.
5. Provide management, mentoring and staff development for community based workers, to help facilitate the delivery of regular and sustainable community driven health promotion programs.
6. Co-ordinate and implement a communication action using diverse technology such as social media/marketing campaign to use for health promotion.
7. Engage in community consultations regularly, including gathering feedback.
8. Build and maintain partnerships with local stakeholders to help develop and support a coordinated sustainable approach to health promotion in communities.
9. Coordinate the development of new culturally-appropriate Health Promotion resources when needed.
10. Liaise regularly with other Population Health Team members to ensure efficient and effective management of resources.

Please note that the duties outlined in this position description are not exhaustive, and only an indication of the work of the role. The organisation can direct you to carry out duties which it considers are within your level of skill, competence and training and scope of practice.

**Selection Criteria**

**Essential:**

1. Undergraduate or post-graduate degree in health promotion or related discipline.
2. Demonstrated experience designing, planning, implementing and evaluating community-driven health promotion programs and activities in remote Aboriginal or low socio-economic communities.
3. Demonstrated understanding of the principles of Aboriginal community control health services and ability to practice in a sensitive and culturally safe manner in a remote Aboriginal community.
4. Demonstrated knowledge of comprehensive Primary Health Care Principles, including social determinants, and their application in a remote Aboriginal community setting.
5. Well-developed presentation and communication skills and the ability to effectively negotiate and communicate in a cross cultural setting.



**SUNRISE HEALTH SERVICE ABORIGINAL CORPORATION**  
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6. Demonstrated experience in health promotion or community development work
7. High level experience in working in a multidisciplinary team environment.
8. Unrestricted Driver's licence.

**Desirable:**

1. Qualification in public health or community development.
2. Demonstrated experience in social marketing.
3. Experience working in NT remote Aboriginal communities

**Further Information**

This position requires travel in light aircraft or four-wheel drive and overnights for up to several days at a time in SHS's remote communities.

Approved: Month Year August 2019

Approver: Dr Tanya Davies  
DIRECTOR PUBLIC HEALTH AND PLANNING

A handwritten signature in blue ink that reads 'Tanya Davies'.