

Position title	Group Facilitator, Prism	Reference	hsD Community Engagement
Reporting to	Team Leader Community Engagement	Location	Casuarina
Division	headspace Darwin	Section	Mental Health
Approved	Executive Manager Mental Health	Date	30 Sep 2019

Organisation Statement

Anglicare NT is a respected provider of quality human services across urban, regional and remote areas of the Northern Territory. We demonstrate our values of Hope, Kindness, Respect, Fairness and Integrity through strength-based and trauma informed practice, cultural respect, child safety, social justice, community development and partnerships. Anglicare NT was formed by the Anglican Diocese of the NT to respond to the social needs of our diverse communities.

Purpose of the Position

You will work in a professional and collaborative manner to incorporate participation of young people in a meaningful and effective way into headspace Darwin's LGBTIQ+ youth support groups. The role will strengthen processes and support youth participation and engagement. You will coordinate and facilitate engaging group sessions, providing a safe space in support of gender and sexuality diverse young people; providing opportunity for members to socialise and connect with other young people in the LGBTIQ+ community. You will work with young LGBTIQ+ people to increase their understanding of local services and topics of interest, as well as providing information about youth mental health difficulties and headspace services.

Selection Criteria

Position specific requirements

1. The minimum qualification required is a Certificate IV qualification or 3 years' experience in Youth Work, Mental Health, Population Health or Community Services. If you do not currently have a qualification you must be willing to undertake relevant studies.
2. Experience in working with young people who identify as gender or sexually diverse and demonstrated commitment to improving mental health outcomes for young people.
3. Demonstrated experience working with young people in a community development, youth engagement/consumer representative capacity within a mental health, primary health or youth services setting.
4. Highly developed interpersonal skills, including written and oral communication. Experience in data collection is advantageous.
5. Prior experience or at a minimum demonstrated commitment to working respectfully with Indigenous and culturally and linguistically diverse clients, communities, staff and Aboriginal Controlled Organisations.
6. High level planning, time management and organisational skills.

General Criteria

1. Demonstrated commitment to working respectfully with LGBTIQ+ clients, staff and communities.
2. Demonstrated capacity and willingness to adhere to legislation, Anglicare NT policies and procedures and a commitment to EEO, WHS, risk management and quality improvement practices.
3. Northern Territory Working with Children Clearance (Ochre Card).
4. National Police Criminal History Report (less than three months old) with acceptable outcome.
5. Northern Territory Driver's Licence.
6. First Aid Certificate (or willingness to obtain if required).

Key Responsibilities

1. Group Facilitation, Mental Health Literacy and Youth Engagement
 - Assist in the preparation and facilitation of the LGBTIQ+ Prism group in Palmerston.
 - Deliver age and developmentally appropriate information sessions and group work activities that enhance the mental health literacy of young people in the local LGBTIQ+ community.
 - Promote help seeking behaviours in young LGBTIQ+ people through community engagement activities and provision of information.
 - Develop, maintain and strengthen relationships with young LGBTIQ+ people to provide information about the services delivered at headspace and work with other organisations to improve the mental health and wellbeing of young people in the greater Darwin region.
 - Maintain and utilise social media tools as a way of engaging with young LGBTIQ+ people to provide information about mental health, resources and upcoming activities. This includes the headspace Darwin website, Facebook page and Instagram account.
 - Assist with the documentation and relevant recording of group activities.
2. Stakeholder Engagement
 - Maintain engagement with relevant internal and external stakeholders, to improve collaboration to ensure young people and community needs are considered in the development and implementation of community engagement.
 - Network and strengthen relationships with schools and other service providers in order to create opportunities to educate young people on the importance of mental health early intervention.
 - Implement strategies to improve inclusive practices and safety for all staff working with LGBTIQ+ young people.
 - Liaise with internal Anglicare NT and headspace staff and commit to developing a positive work culture.
3. General Requirements
 - Comply with Federal, NT and Local Government legislation, regulations, permits and / or by laws.
 - Adhere to delegations, code of conduct, policies, procedures and general conditions of employment.
 - Work within contract, program / project parameters and scope of practice.
 - Comply with program guidelines, work plans, budget, data and reporting requirements.
 - Comply with WHS requirements – remain vigilant and contribute to a safe working environment.
 - Embrace organisational values, work cooperatively and help sustain a respectful workplace.
 - Support and mentor work colleagues by sharing your skills, knowledge and strengths.
 - Help implement our Reconciliation Action Plan and build an inclusive and culturally competent workforce.
 - Maintain confidential client, staff and organisational information in line with requirements.
 - Keep up to date with workplace communications, staff meeting records and the intranet.
 - Contribute to planning, evaluation and continuous quality improvement activities.
 - Participate in supervision, performance reviews and undertake approved training.
 - Maintain attendance, payroll and leave records in accordance with procedures.

Delegation of Authority

As per Board approved Delegation of Authority Schedule and aligned position classification (noting content will updated from time to time).