

Position Description

Title:	Research Officer (National Research Project – FARS Outcomes)
Position Number:	20448
Agreement Coverage:	Award Free
Classification Level:	N/A
Team:	Information and Data Management
Reports To:	GM, Information and Data Management
Primary Location:	Adelaide

Primary Objective

The Research Officer (National Research Project – FARS Outcomes) will in conjunction with the Project Manager National Research Project – FARS Outcomes consult with key RA FARS (Family and Relationships Services) stakeholders and review FARS programs nationally and then set up a highly compelling methodology to show FARS results for individuals and families. The Research Officer (National Research Project – FARS Outcomes) will also work with clients and practitioners to pilot test the methodology, show the methodology is useful and practical on the ground.

Position Responsibilities

- Refine the FARS evaluation proposal outline as developed by RA National Research Network and RA Practice Leaders Network in conjunction with the Project Manager National Research Project – FARS Outcomes.
- Consult with key stakeholders about their FARS programs and practice.
- Synthesise a common program logic for FARS and related services (including Family Law Counselling and Relationship Education).
- Assist with statistical analysis of quantitative and qualitative data; and contribute to interpretation and reporting the findings.
- Pilot possible new value and impact indicators showing relationship counselling programs and activities are making – among other things – safer families and stronger relationships.
- In conjunction with the Project Manager National Research Project – FARS Outcomes work alongside FARS practitioners and clients to establish practicality and validity of the methodology.
- Research possible new technologies or methodologies to improve data collection (e.g. using iPads, chatbots, kiosks).
- Problem solve proactively any barriers to good data quality.
- Coordinate data entry if needed; or find ways to automate data entry.
- With assistance from the wider research team as needed, ensure the activities are governed and applied appropriately with respect to privacy, confidentiality, risk review and/or ethical approval processes.
- Contribute to articles for publication online, in journals or trade magazines, or for presentation at conferences.

Qualifications and Experience

Essential

- Undergraduate degree (AQF level 7) (or current enrolment in such) in psychology, statistics or similar course with a significant statistical and research component.
- Experience in qualitative and quantitative research and evaluation activities.
- Experience in data stewardship including safe handling of data from surveys.

Desirable

- Experience in journal article writing and report writing, or readiness to contribute to writing.
- Experience of administration in a counselling or mediation environment in the community services industry.

Skills, Knowledge and Abilities

- Basic skills in the use of quantitative data analysis software such as SPSS.
- Basic to intermediate skills in Microsoft Word and Excel.
- Ability to work and communicate effectively with a wide range of people from different cultural backgrounds and to respond sensitively and appropriately to people in a variety of situations.
- Ability to work as a member of a team.
- Willingness to contribute to the improvement of current practice and enhance organisational functioning.

Requirements

- Current valid driver's licence
- Own vehicle for use during working hours
- A satisfactory DCSI check for working with children
- A satisfactory National Criminal History Check
- Ability to adapt and perform duties as required by changing program needs.

Work Health and Safety

- Demonstrate safe work practices for personal health and safety and the health and safety of others in line with Work, Health and Safety requirements.
- Comply with any reasonable instruction that is given by RASA and co-operate with any reasonable policy or procedure of RASA relating to health or safety in the workplace.

Direct reports

N/A

Values and Behaviours

The values and behaviours expected of RASA staff are outlined in the RASA Values, Ethics and Principles statement and the RASA Shared Behaviours statement. The duties outlined in this position description are to be read in conjunction with these statements along with the values outlined below.

- Diversity** We believe that human diversity contributes to a rich and vibrant society.
We recognise the importance of culture in the lives of individuals and value cultural diversity.
We believe in each person's expression of their spirituality and the importance of all religions.
We respect the diversity of relationships between and in individuals, families and communities.
- Respect** We believe in the unique and innate worth of all individuals.
We value the right of all people to live in safety and be treated with respect.
We support an equitable, just and non-discriminatory society.
We believe in the importance of living in harmony with our environment.
- Belonging** We recognise the importance of a sense of connection and belonging in people's lives.
We value the importance of caring and loving relationships for couples, families, kin and friends.
We believe in the importance of positive and supportive relationships with the local community, between communities and in workplaces.
- Learning** We believe that people should have the opportunity to learn and change throughout their lives.
We value people's right to make choices and learn from their experiences.
We believe in the importance of working and living together and learning from each other.

Acknowledgement

I have read, understood and accept the position as documented in this position description.

Employee Name:

Signature:

Date:
