



MIWATJ HEALTH

ABORIGINAL CORPORATION

Community Worker Tackling Indigenous Smoking Program Job Description 2017

Area: All Miwatj Health East Arnhem Region
Job Title: Community Worker | Tackling Indigenous Smoking
Classification: AO1 – AO2 *Depending on experience*
Work Unit: Public Health
Reports to: Coordinator | Tackling Indigenous Smoking
Direct Reports:
Employment Conditions *Miwatj Health Aboriginal Corporation EA 2013*

OUR VALUES

Compassion care and respect for our clients and staff and pride in the results of our work

Accountability and transparency

Cultural Integrity and safety while recognizing cultural and individual differences

Continual capacity building of our organization and community

Driven by evidence-based practice

Primary Objective

To support individual clients, families, groups and community to quit tobacco use, prevent the uptake of tobacco and de-normalise tobacco use among the Indigenous residents of the Northeast Arnhem region. To promote healthier life choices without tobacco.

Staffing and budget responsibilities

Reporting Relationships

This position reports to the Coordinator | Tackling Indigenous Smoking

Key Responsibilities:

- Implement Miwatj Health's Tackling Indigenous Smoking Program (TIS) in accordance with the Action Plan
- Have an understanding of the five National Indicators for the TIS Program;
- Monitor and evaluate the TIS Program using forms developed for data collection by TIS Program
- Provide Clients with a comprehensive tobacco cessation support providing counseling, plan and guide clients from the beginning, during quit attempts, to successful quit of tobacco use.
- Refer clients to community clinics and Quitline as part of a combined approach to offer quit support including Nicotine Replacement Therapy.
- Operate and use various resources including team iPads to access and provide information relevant to the use, effects and quitting the use of tobacco.
- Liaise and communicate with relevant community organisations, workplaces, community members and Miwatj Health staff to support the implementation of the TIS Program and activities in communities.
- Provide regular reports to the Coordinator | TIS on activities, progress, barriers encountered, and any issues relevant to the implementation of the TIS Program.
- Collaboratively plan and deliver culturally-relevant education and health promotion programs in communities in the Miwatj region regarding the impacts of smoking and the health of Aboriginal people, including the preparation of educational resources where required.
- Participate in and contribute to TIS Workshops, community meetings, and other forums relevant to the success of the TIS program.
- Deliver and promote healthier life choices activities that promote smoke free behaviors.
- Full adherence to MHAC Cultural Security Policy and attend MHAC Induction & Cultural Orientation Program.

Qualifications/Professional registration/other requirements

Selection Criteria

Essential minimum requirements:

1. Ability to work with Aboriginal and Torres Strait Islander communities respecting traditional their culture, beliefs and values.
2. A broad understanding of the impacts of smoking on the health of Aboriginal people in the Miwatj region.
3. Ability to work with other health professions and organisations.
4. Understanding of the health, social and emotional wellbeing needs of Aboriginal and Torres Strait Islander people.
5. Good interpersonal, written and oral communication skills.
6. Demonstrated ability to plan ahead, to follow plans with limited supervision.
7. Current and valid NT drivers license.
8. Willingness to undertake travel including overnight absences where required, including camping as required and by light aircraft to remote regions

Desirable

1. Experience working in a remote Aboriginal community.
2. Ability to speak an Aboriginal language from the region and/or knowledge of traditional kinship systems operating in the region.

Delegation Authority / Other Functions**ONLY IF APPLICABLE**

Delegations are attached to positions rather than occupants of positions. Delegations are to be exercised within the framework of MHAC policies and guidelines. Tables of delegates and delegations will be accessible on MHAC's internal information systems, together with associated policies.

- If a delegate is found to have exercised a delegation improperly, he or she may be subject to discipline and the delegation(s) revoked.

The applicant will be required to hold a current Working with Children Clearance notice and undergo a criminal history check. A criminal history will not exclude an applicant from this position unless it is a relevant criminal history.

Acceptance of Responsibilities

I have read the requirements and responsibilities outlined in this position description, MHAC Code of Conduct and Employment Terms and Conditions and agree to meet and adhere to these and have my performance monitored and evaluated in relation to my performance in the role as detailed throughout this document.

Name:		
	(Employee)	(Manager)
Signed:		
Date:		